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GENERAL RULES OF THE CAMEROONIAN CHALLENGE

**STATUTES REGULATION LAWS OF THE
GENERAL ASSEMBLY**

STATUTES REGULATION LAWS

1. Organisation

A. *The General Assembly*

Article 1: Right to vote, delegates and observers

1. Each delegation has the right to two votes at the general assembly. Only delegates who are present may vote. They may be represented by a designated person. In this case, the delegation will have to notify the executive bureau one week before the General Assembly. They will be allowed to vote only if they are from the same town.
2. The delegates of the assembly must be members of the member association that they represent and should be nominated by the competent authorities of that association.
3. The executive bureau might invite other people to participate in the General Assembly as observers. The names of these people should be communicated to the general secretariat. This category of participants will not be allowed to vote.
4. While in office, the members of the executive bureau may not be designated as representatives of their towns and may not occupy any post of responsibilities in the organizing committee of their home cities.
5. The chairperson is in charge of proceedings at the General Assembly in accordance with the internal rules and regulations of the general assembly.

Article 2: Agenda of the General assembly

1. The secretary general will prepare an agenda based on the proposals of the executive bureau and the delegates. The proposals from delegates must be submitted in writing to the secretariat general no later than one week before commencement of the general assembly. A short explanation should accompany each proposal.
2. The points listed below must appear in the agenda of the assembly:
 - a) Verification of the validity of the invitation and the make-up of the assembly with the statutes;
 - b) Approval of agenda;
 - c) A welcome address by chairperson;
 - d) A presentation of an annual report of activities starting from the last AGM;
 - e) A financial report;
 - f) Votes and bills proposing modification of the statutes, the laws of applying the statutes and the internal rules of the Cameroonian challenge as the case may be;

- g) Studying delegates and Executive bureau's proposals that were sent in during the stipulated deadline, in accordance with Article 1;
- h) Election of the Executive Bureau;
- i) Election of the accounting Officers.

Article 3: Elections

An independent electoral commission made up of two (2) people will be appointed on the Election Day by the General Assembly to organize the election of the Executive Body. It will evaluate the candidates in accordance with article 10 of the statutes and the documents or archives of the Cameroonian challenge. The mode of elections will be a uninominal ballot. Each candidate is elected by simple majority. The members of this commission shall be neutral, independent, non-holders of any post and will not be allowed to vote.

B. Executive Bureau

Article 4: Members

The executive bureau is the executive arm of the Cameroonian Challenge. The executive bureau is elected by universal suffrage at the AGM and in a round of balloting, its members are elected from the delegates present at the AGM for a period of two (2) years renewable and each delegation may be represented by only one person in the executive bureau. Meeting of the executive shall be considered null and void if a quorum of at least three (3) members is not met. It is made up of the following members:

- **1 President** who:
 - Presides over the general assembly and meetings of the executive bureau.
 - Legally represents the Executive bureau in all external matters.
 - Ensure that the decisions of the GA are implemented.
 - Controls and supervises the running of activities in the Executive Bureau.
 - In the absence of the president, his duties will be carried out by the Secretary General.
- **1 Secretary General** who: heads the administrative functions of the Executive Bureau
 - Write-up the report of the Cameroonian challenge and of the Executive Bureau as well as the report of the General Assembly.
 - Implements the decisions of the General Assembly in accordance with instructions of the Executive Bureau.
 - Holds all documents of the Executive bureau.
 - Convoques meetings on the request of the President.
 - In charge of correspondence and the website of the CC.
 - Controls the secretariat during the tournament.
- **1 Treasurer** who:
 - Is responsible for the accounts and ensures that they are well kept.
 - Prepares the financial report.
 - Supervises the management of finances.

- **1 Communication/Relations Officer** who:
 - Plays the role of intermediary between the Executive Bureau and the delegations participating in the tournament.
 - Promotes the Cameroonian Challenge (Marketing, looking for sponsors).

- **1 Arbitration and Homologation Officer** who:
 - Ensures that internal rules and regulations are respected.
 - Manages the roster of referees and homologates matches.
 - Ensures that fair play and good sporting conducts are respected.

Article 5: Functioning

The executive bureau meets in an ordinary session at least twice a year on convocation by the secretary general, or by 2/3 of the executive bureau; it meets once before the beginning of the tournament in the home town and once after the CC tournament. No one may simultaneously play a role in the executive bureau and be a player or head of delegation. That is members of the bureau should not exercise any other duties in his home town during the tournament.

Article 6: Jurisdiction of the Executive Bureau

1. Assure the success of the tournament.
2. Work closely with host city of the tournament (i.e. the organizing committee).
3. Ensure the Cameroonian Challenge rules and regulations are respected.
4. Designate match officials
5. Homologate the results of matches
6. Evaluate cases of indiscipline and irregularity during games.
7. Establish the criteria for the selection of the host/organizing city as stipulated in Article 9.
8. Receive candidatures, selects them according to the criteria prescribed in the internal rules and regulations. The Executive Bureau reserves the rights to nullify a candidature in case of majority problem.
9. Carry out inspection missions in the host city.
10. Appoints members of the technical committee.
11. Directly receive the affiliation fees and deposit them three weeks after the expiring of these fees.
12. Decide on the number of delegations to participate in the tournament according to the organizational capacity (maximum of 16 delegations) of the host city.
13. Designate the participating teams in the tournament with the host city according to the following criteria: Regularity in participation and geographical distribution for the delegations that have paid their affiliation within the deadline or the same time.
14. Publish the list of participating cities.
15. Each member of the executive bureau has the rights to propose the points that he would like to see on the agenda.
16. Control the finances of the Cameroonian Challenge, the projected budget and final budget.
17. Offer a bonus of 70% to the winner and 30% to the loser from the sum of 50€ taken from the affiliation fees for football and handball by bank transfer.

18. Sign a contract on the organization of the challenge with the host town in accordance with stipulations of the internal regulations.

Article 7: Candidates for a post in the Executive Bureau

All candidates bidding for a post in the executive bureau will have to fulfill the following conditions:

1. Should have participated, led a delegation or played in at least three Cameroonian Challenge tournaments.
2. Be backed by a delegation that has participated in at least the last two tournaments and which is participating in the current tournament.
3. Any former delegate who is in a town who is participating in the Cameroonian Challenge for the first time may stand for a post in the Executive Bureau.
4. All candidates for the post of the president must be at least twenty six (26) years of age before the election date.

Article 8: Funding the Executive Bureau

1. The executive bureau is awarded an annual funding budget of 2000€ of this amount, 200€ should go to the secretary general; (operational cost) each year and this amount will come from the contributions of the host cities to the Cameroonian challenge of 50€ from the affiliation fees of each football team and other revenue of the Cameroonian challenge (financial aid donations).

Article 9: Accounting Officer

Two accounting officers will be elected from the college of delegates for a period of one year renewable. They will control the financial management and will advise the executive bureau on financial matters and the management of property. They analyze the budget and the annual accounts of the executive bureau prepared by the treasurer. They guarantee the conformity and the trust worthiness of the accounts.

C. Host City

Article 10: Criteria for the designation of the host city

1. Deposit a written candidature addressed to the secretariat general of the executive bureau no later than thirty (30) days before the next tournament, with the date of posting being the official date considered; present his candidature during the AGM of the Cameroonian Challenge for a duration of 15 minutes.
2. Present affiliation fees (contributing for the tournament, the winner's bonus and loser's bonus, referees fees etc...);
3. Should have participated in three (3) previous editions of the Cameroonian Challenge before the date on which the candidature is lodged.
4. Propose possible venues for the hosting of delegations in appropriate structures (hotels, formula 1, ETAPs or youth houses).

5. Propose health and security solutions.
6. Present sport facilities at least four (4) appropriate stadia with sanitation section and change rooms with at least two pitches with grass turfs for football and at least one handball court, an athletics track and meeting rooms in the same venue.
7. For the gala night, they have to present a hall that has at least 1000 seats plus a catering service.
8. The city should not have hosted any of the last two tournaments.
9. Present credible and capable local organizing committee.
10. Present a provisional budget.
11. Any city that wins two consecutive editions of the Cameroonian Challenge and which has not organized any of the last two tournaments automatically becomes the host city for the next edition.

Article 11: Procedure for the designation of the host city

The procedure for the designation of the host city will be made on the basis of a system of attribution of points to each candidature according to various criteria. The following factors are taken into consideration for the attribution of points:

1. Preparation of the file (structure, write-up, etc...)
2. Presentation of candidature to the delegates.

The system of attribution that will be made with the help of the above-mentioned criteria by the members of executive Bureau and the delegates with total of 10 points or a percentage rating, i.e.:

1. Five (5) points for the five members of the executive bureau, that is one point per member and five points for all the delegates. At the end of the presentation of candidature, a vote will be made to choose the winning candidature by simple majority of vote and the results will be announced in session. The victorious bid will have the five votes of the delegates while waiting for the secret ballot of the executive bureau.
2. Any member of the executive bureau from a bidding city will not participate in the vote. Therefore his vote will be null and void. So only four points may be attributed by the executive bureau. In case of tie in the executive bureau, the president or secretary general's vote will count for two.
3. The final result designating the winning bid will always be published during the gala night and the next host city will also be made known at the same time.

The system of attribution of percentages is also 50% for delegates and also 50% for the executive bureau.

Article 12: Rights and duties of the Host city

1. The host city will have the responsibility of organizing facilities for the tournament (2 stadia with toilet facilities, conference room, the structural aspect (organizing committees logistics(security, health) band sports;
2. Collaborate with the executive bureau in organizing.
3. Set up a permanent secretariat with appropriate materials during the tournament (paper, computer, photocopier, and printer).
4. Supply the delegates with information on accommodation; a map of the host city indicating the venue of activities (stadia, gala night and conference room.).

5. Provide the delegates with mineral water or liquids (1, 51 per bottle) per team per game.
6. The host city will not be responsible for feeding the delegations during the tournament.
7. Appoint a guide adviser to each delegation.
8. Present the members of the local organizing committee to the delegates.
9. Organizing a closing ceremony with sixteen free entries for the football team and twelve free entries for the handball team for each delegation.
10. Will not be responsible for settling disputes or handling cases of indiscipline for this is the responsibility of the executive bureau.
11. Ensure free entry in to all events for the members of the executive bureau, accounting officers, the financial committee and the sponsors.
12. Inform the executive bureau of sponsorship contracts before signing.
13. Inform the executive bureau of sponsorship contracts before signing amount. (Clauses).
14. Put at the disposal of the executive bureau the trophies and the medals in accordance with internal rules and regulations.
15. Ensure and organize facilities for the holdings of the ordinary session during the challenge.
16. Receive and host the inspection committee(s).
17. Present a general report (on material and financial aspects) of the tournament at the next general assembly.
18. Sign a contract organizing the Cameroonian Challenge with the executive bureau.
19. Send a general report of the tournament to the executive bureau no later than two months after the end of the tournament.
20. Present this general report three months later at the next general assembly.

Article 13: Conditions for tabling candidatures

1. Pay a non-refundable application fee of 50€
2. Deposit its candidature before the closing date.
3. Respect all designation criteria stipulated in Article 11.

D. The Delegates

There are two per member city of the Cameroonian Challenge. Their duties are:

Article 14: Functions

1. Represent their respective towns in the Cameroonian Challenge.
2. Report on the activities of the Cameroonian Challenge to their town.
3. Be the direct intermediaries between their town and the executive bureau.
4. Their attendance at the general assemblies is mandatory.
5. Help the executive bureau in the exercise of its duties.
6. They may participate in the commissions of the Cameroonian Challenge.
7. May be match commissioners during the challenge.

E. *The technical and consultative committee*

Article 15: Duties

It has a purely consultative role consisting:

1. Suggesting ideas on how to improve on the management of the Cameroonian Challenge.
2. Advice and the assist the executive bureau.
3. Analyze the main aspects necessary for a good tournament.
4. Maintain permanent contact between former members and delegates and the Cameroonian Challenge.
5. Propose solution for unforeseen circumstances.
6. Attend meetings of the executive bureau and the general assembly as observers.
7. Look for sponsors for the Cameroonian Challenge.

F. *Disciplinary and Homologation Commission*

Article 16: Make-up and Duties

1. *Make-up*

It is appointed by the executive bureau and supervised by the Officer in charge of arbitration and homologation of matches. It is made up of four people who are taken in charge of according to the budgetary disposition of the executive bureau. This commission is not permanent and has duration of four months during the period before and after the tournament.

2. *Missions*

It is charged with

1. Assisting the disciplinary and homologation officer.
2. Draw up match fixtures.
3. Appoint match delegates.
4. Write-up the match report.
5. Evaluate match results.
6. Draw up pool classifications.

G. *Sponsoring and Marketing Commission*

Article 17: Composition and Duties

1. *Composition*

It is appointed by the executive bureau and works closely with the public relations officer to whom it reports regularly. It is made up of two persons who are remunerated according to the budgetary dispositions of the executive bureau.

2. *Duties*

It is charged with:

1. Preparing the sponsorship concept with the executive bureau.

2. Suggest general strategies for the best way to advertise the Cameroonian Challenge.
3. Advise the executive bureau on how best to prepare and roll-out advertising contracts between the Cameroonian Challenge and various partners.
4. Analyze strategies or issues related to marketing policy.
5. Promote the image of the Cameroonian Challenge.

2. Delegations

Article 18: Duties

1. They shall pay membership fees of 25€ to the executive bureau no later than four weeks before the General Assembly of September.
2. They will sign a membership letter before being admitted into the Cameroonian Challenge.
3. They will send their representatives to the general assemblies of the Cameroonian Challenge.
4. They will pay affiliation fees to the executive bureau for football and handball tournaments determined by the host city and adopted by the executive bureau before the 31st December of the year preceding the next Cameroonian Challenge tournament.
5. All delegations must submit official list of twenty two people (names and surnames) before draws are made and must specify the role of each person (player, coach, and supporter) to the executive bureau. Failure to do that will draw a fine of 50€
6. No team or delegation will be authorized to participate in the tournament if it has not deposited an official list of its members prior to the tournament.
7. No list will be amended after the start of the tournament.
8. All teams must play with numbered jerseys. Teams that do not respect this clause will be fined 25€

3. Discipline

Article 19: Official disciplines

Men's football and women's handball are the two official disciplines of the Cameroonian Challenge. Other disciplines like athletics may be included in the activities.

Article 20: Number of Teams

No more than sixteen teams shall participate in the football tournament. The number of handball teams will depend on the number of teams registered; the maximum number being eight teams.

Article 21: Criteria for the selection of participating towns

1. Must be a member of the Cameroonian Challenge.
2. Must have paid the affiliation fees before the due date.
3. Participate regularly in the tournament.
4. Be represented in the General Assembly of the Cameroonian Challenge.
5. Geographic location.

Article 22: Inspection Missions

It is made up of members of the executive bureau and is charged with:

1. Ensuring that the host city of the next tournament respects all necessary requirements.
2. Carry out supervision missions.
3. Select participating towns in collaboration with the host city.
4. They must not publish the list of chosen cities.
5. Ensure that candidatures bid files are true reflection of what is on the ground.
6. Visit sport infrastructure (football pitches, handball courts and athletics tracks as the case may be and the conference and gala venues).
7. Contact the entire organizing committee.
8. In case of any change in the list of members of the organizing committee of the host city, they have to ensure that the organization policy is not changed.

4. Sanctions and Fines

Article 23

1. A delegation shall be fined if its team or player commits the following:
 - a. If as host city they do not fulfill the duties assigned them as the statutes stipulate.
 - b. If they do not respect the statutes or the internal rules and regulations.
2. It will pay a financial fine to be determined by the executive bureau or by the general assembly. This sum shall be paid no later than three months after the publication or announcement of the fines. In case of non-payment of this fine at the stipulated datelines, the town or delegation shall be suspended for one to two years and will therefore not be able to participate in the next tournament.
3. The executive bureau has the power to suspend a delegation. Any delegation that is guilty of violent conduct with subsequent repetition (non respect of Cameroonian Challenge statutes) may be suspended with immediate effect by the executive bureau. If it is not lifted by the executive bureau, the suspension will remain in force until the next challenge.
4. The executive bureau may expel any member or delegation that is guilty of violating the statutes, the internal rules and regulations, the decision and/or the code of ethics of the Cameroonian Challenge.

5. Any suspension or exclusion will lead to an automatic loss of prerogatives attached to the status of delegation (Chap 4 Art 19).
6. Any city with fines may not be authorized to affiliate itself without first paying its fines.
7. All fines will go into the treasury of the Cameroonian Challenge. They will cover day-to-day cost of the executive bureau and the needs of the Cameroonian Challenge.
8. The executive bureau will manage all money that is paid in. The secretary general must report the financial situation to the general assembly or whenever need be.

5. Finances

Article 24 Fines

All fines will go in to the treasury of the Cameroonian Challenge. The money will cover the running cost of the general assembly and the Cameroonian Challenge.

6. Sponsoring

Article 25 Rights

1. The Cameroonian Challenge and its members are original owners without restriction of content, time, place or rights of any rights that may emanate from the competition and other manifestations that stem from their areas of competence. These rights include all patrimonial rights, multimedia rights, marketing and promotion rights as well as intellectual property rights such as logos, special easily recognizable signs and creative rights.
2. The executive bureau determines the type of use and duration of use of these rights and adopts special rules in this regards. The executive is free to decide whether or not to use these rights alone or with a third party or whether to outsource its use to a third party.
3. Before the host city signs any contract, the executive must be involved in the signing. They shall also be present during the signing ceremony.

7. GENERAL RULES

Article 26 Modification of statutes of the roll-out statutes and the internal regulation

1. The general assembly is competent enough to modify the statutes, the rules of application of the statutes and the internal regulations.
2. The proposal for the modification statutes, written and briefly motivated, should be sent to the secretariat general by the delegations.
3. For a modification of the statutes to be voted, an absolute majority (half the number of members plus one) of members who are eligible to vote must be present.

4. In order for it to be adopted, an application for the modification of statutes should get the votes of three quarters of members present who have the right to vote.
5. The propositions for the modification of the rules of application and of the internal regulation, written and briefly motivated may be sent to the secretariat general by the members.
6. A proposal for the modification of rules of application of the statutes and the internal regulation is adopted when it is voted in by a simple majority of members present who have the right to vote.

Article 27 Unforeseen situations and Act of God

The executive bureau makes a definite decision on all unforeseen cases in the existing statutes or in case of an act of God.

Article 28 Dissolution

In case of dissolution of the Cameroonian Challenge, the General assembly will decide on what to do with its property.

Article 29 Entry into Force

The current statutes were adopted during the general assembly of Saturday 30 September 2006 in Munich. They came to force on October First 2006.

FOR THE EXECUTIVE BUREAU OF THE CAMEROONIAN CHALLENGE

The chairman of the Executive Bureau

The Secretary General

Regulation for the General Assembly

Article 1 Participation in the General Assembly

1. Each delegation may be represented in the general assembly by a maximum of two delegates who participate in the discussions.
2. The names of delegates who hold the rights to vote are communicated to the secretariat general before the opening of the general assembly.

Article 2 Presidency

1. The general assembly is presided by the president and in his absence, by the secretary general. In absence of one of them, the general assembly will task a member of the Executive Bureau with this duty.
2. The president ensures that all regulations are strictly adhered to. He opens and closes the sessions and the debates, unless the general assembly decides otherwise; he gives delegates the right to speech and he coordinates the discussions.
3. The chairperson ensures that order and decorum reigns in the general assembly. He takes decisions against those who disturb the proceedings or who behave badly to other delegates. Such fines may include:
 - a) Call to order
 - b) Blame
 - c) Exclusion from one or more sessions

Article 3 Orators

1. The right to speak is granted in the order in which it is asked for. A delegate may only speak when he has been granted permission to do so. He expresses himself from the position allocated for that purpose.
2. A delegate shall speak only once on the same subject. He may speak a second time on the same topic if other delegates who want to say something on the matter have expressed themselves.

Article 4 Ballot Officers

At the beginning of a session or during a session, the assembly appoints a counter charged with assisting the Secretary General in the distribution of ballot papers and in counting them.

Article 5 Proposals

1. All proposals are made in writing one week before the opening of the General assembly. The proposals that have nothing to do with the topic under examination will not be included in discussions.
2. All amendments are put down in writing and forwarded to the president before they are deliberated upon.

Article 6 Elections

1. All elections are done by secret ballot with ballot papers. The distribution and counting of ballots are done by the secretary general, with the help of ballot officers.
2. The number of ballots distributed is announced by the chairperson of the session before counting begins.
3. If the number of ballots received is equal to or less than ballot papers distributed, the vote is valid. If their number exceeds that of ballot papers distributed, the vote is declared null and repeated immediately.
4. Absolute majority is established according to the number of valid ballot papers, received. Blank ballots and invalid ballots will not be counted. If two or more votes are given to the same candidate on one ballot paper, only one will count.
5. The chairperson shall announce the results of each round of votes to the congress.
6. The ballot papers distributed and counted are placed by the secretary general in an envelope provided for the purpose. The secretariat general keeps these envelopes after the close of the General Assembly.
7. Only delegates of member cities who have paid contributions fees have the right to vote.

Article 7 Debates

1. Each discussion is opened by an introduction:
 - (a) By the president of the general assembly or member designated to do so by the executive bureau.
 - (b) By a rapporteur of a commission appointed by the executive bureau.
 - (c) By a delegate who insisted that the subject is included in the agenda.
2. The chairperson then launches the debate

Article 8 Entry into force

These internal rules and regulations of the general assembly were adopted at the ordinary session of the assembly of the Cameroonian Challenge on 17-09-2005 in Munich. It comes into force on January 1 2006.

Munich on 17-09-2005

FOR THE EXECUTIVE BUREAU OF THE CAMEROONIAN CHALLENGE

The Chairperson

The Secretary General